

Minutes



Board of Directors Meeting
at the Hutto Economic Development Corporation
located at 321 Ed Schmidt Boulevard, Suite 200, Hutto, Texas

Tuesday September 20, 2016 at 12:00 p.m.

Chairman Mario Perez
Vice-Chairman Doug Fell
Treasurer Chris Carey
Secretary Anne Cano

Board Member Kim Engram
Board Member Jeff Coombs
Board Member Michael Jones
President and CEO Tim Chase

I. CALL MEETING TO ORDER – 12:12 p.m.

a) Roll Call.

- Treasurer Chris Carey and Board Members Kim Engram and Michael Jones were absent; all other Board Members present.

II. PUBLIC COMMENT

The Board of Directors of Hutto EDC welcomes Public comment early in the agenda of regular meetings. Those wishing to speak must sign in before the meeting begins. Speakers will have one opportunity to speak during the time period and may speak on any matter not listed on the agenda. Speakers desiring to speak on an agenda item will be allowed to speak when the agenda item is called. Speakers must observe a three-minute time limit and inquiries about matters not listed on the agenda will either be directed to staff or placed on a future agenda for Board consideration.

a) Public Comment.

- Community Member Glen Melton discussed a possible opportunity for a large railroad user in the lumber related industry to locate to Hutto.

III. PRESENTATIONS

a) Update from the City of Hutto regarding:

- i. Discussion regarding the estimate of cost for the extension of wastewater from Innovation Boulevard to Limmer Loop.
- ii. Discussion of Jonah SUD's role in providing wastewater.

- Interim City Manager, Micah Grau discussed items (a)(i) and (a)(ii) at one time. The Brushy Creek Wastewater Interceptor is currently built only to EWCHC on Innovation Boulevard. To extend the Interceptor to the north side of Limmer Loop in order to ready the land for development, it would cost the City approximately \$700,000 for a 21inch line at 1500 linear feet. As the City is not the utility provider in that area, discussions need to continue with Jonah SUD in order to explore their cost to extend.

b) Review of the NAI Global Expo and The Great States Investment Summit.

- President and CEO Tim Chase recently attended the NAI Global Expo in Amelia Island, Florida, and Vice-President Jason Nicholas recently attended The Great States Investment Summit in Dallas. Both had positive experiences and made several great contacts.

c) Pipeline Report

- Chase updated the Board of Directors on the Pipeline Report to date. The EDC submitted on several projects over the past few weeks.

- d) Update and discussion regarding the Hutto EDC By-Laws amendment
- Chase reviewed the amendments made to the Hutto EDC By-Laws with the Board of Directors.
- e) Update and discussion regarding the Hutto EDC Annual Meeting Banquet
- Chase and Executive Assistant Emily Butler discussed the planning to date for the Hutto EDC Annual Banquet. The event will take place on Tuesday, November 1st at the Golf Club at Star Ranch, and the Guest Speaker will be Congressman John Carter. The EDC is currently working on a guest list.
- f) Update and discussion regarding the FY 2017 Hutto EDC Strategic Guide.
- Chase reviewed the FY 2017 Hutto EDC Strategic Guide with the Board of Directors.

IV. CONSENT ITEMS

- a) Approval of minutes of the Hutto EDC Board of Directors Meeting – August 30, 2016.
 - b) Approval of the Hutto EDC Financial Report for the month ending August 31, 2016.
- Secretary Anne Cano motioned to approve August 30, 2016 minutes and August financials.
- Vice-Chairman Doug Fell seconded motion.
- Motion carried 4-0.

V. CONSIDERATION AND POSSIBLE ACTION ITEMS

- a) Consideration and possible action regarding the Hutto EDC By-Laws amendment.
- Vice-Chairman Doug Fell motioned to approve Hutto EDC By-Laws as amended.
- Board Member Jeff Coombs seconded motion.
- Motion carried 4-0.
- b) Consideration and possible action regarding the FY 2017 Hutto EDC Strategic Plan.
- Secretary Anne Cano motioned to approve the FY 2017 Hutto EDC Strategic Plan.
- Vice-Chairman Doug Fell seconded motion.
- Motion carried 4-0.

VI. EXECUTIVE SESSION – 1:14 p.m.

The Hutto EDC will adjourn Regular Session and convene into Closed/Executive Session Pursuant to the Texas Government Code, Section 551.087 (Economic Development – To Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body has Received from a Business Prospect that the Governmental Body Seeks to have Locate, Stay, or Expand in or near the Territory of the Governmental Body and with which the Governmental Body is Conducting Economic Development Negotiations) and reserves the right to convene in executive session as necessary during the meeting to discuss the following:

- a) Performance Agreement for Project ID 716005
 - b) Offer Letter for Project ID 416002

The Hutto EDC reconvened at 1:26 p.m. in to Open Session for deliberation and possible action in regards to the above-mentioned items.

VII. FINAL ACTION ON EXECUTIVE SESSION ITEMS

- a) Consideration and possible action regarding a Performance Agreement for Project ID 716005
- No action required.
- b) Consideration and possible action regarding an Offer Letter for Project ID 416002

- No action required.

VIII. BOARD REQUESTS FOR FUTURE AGENDA ITEMS

- Board Member Jeff Coombs requests an update on Hutto business retention.

IX. ADJOURNMENT- 1:27 p.m.

Anne Cano – Secretary

Emily Butler – Executive Assistant